

**BelovED Community Charter School  
Board of Trustees Meeting  
Thursday, September 16, 2021, 6:00 PM  
508 Grand Street  
Jersey City, NJ 07302  
In-person/virtual meeting with Zoom video conference**

**Minutes**

The meeting was called to order at 6:08 pm by Nicole Jackson, President of the Board.

Statement of Compliance read at the August 19, 2021 meeting:

This is a regular meeting of the BelovEd Community Charter School Board of Trustees. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.*, adequate notice of the time and place of this meeting was provided, and copies of that resolution were forwarded to the official newspapers, Jersey Journal and the Jersey City Reporter, as designated by the Board and by posting in the Public Library at 472 Jersey Avenue, Jersey City. Due to the public health emergency in the State of New Jersey, the Board will be conducting a virtual meeting.

Directions for accessing the virtual public meeting were posted on the school website: [www.belovedccs.org](http://www.belovedccs.org). We very much welcome input from the public. Because this is a virtual meeting, public comment will be handled in accordance with Board procedure.

**A. Roll Call**

Board Member	Term Dates	Present	Absent
Nicole Jackson	6/30/21	X	
Jessica Lisboa	6/30/22		X
Salvatore Risalvato	6/30/21	X	
Sheridan Bell	6/30/22	X	
Sam Mikhail	6/30/21	X	
Kathy Mone	6/30/23	X	
Maggie Johnson	6/30/23	X	

Also in attendance:

Michele Link – Principal, Grades K – 5

Richard Raschdorf. School Business Administrator

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Derlys Gutierrez – Adams, Gutierrez & Lattiboudere, LLC

William Fitzpatrick – Associate School Business Administrator, BCCS

Anthony Deo – Assistant School Business Administrator, BCCS

One member of the public was in attendance.

B. Approval of the Minutes from the Regular Board Meeting of August 19, 2021

Motion by: K. Mone

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

C. Human Resources

1. **2021-09-16-1.** Resolved, The BCCS Board of Trustees approves the hiring of the following employees for school year 2021 - 2022:

Hire	Position	Salary	Start Date	Attendance Bonus
Jorge Zapata	Bus Driver	\$33/route	Sept. 1, 2021	Bus bonuses
Andrea Nolasco	Bus Driver	\$33/route	Sept. 1, 2021	Bus bonuses
Michelle Freeman	Bus Driver	\$33/route	Sept. 1, 2021	Bus bonuses
Abraham Henry	Custodian	FT, \$16/hour	Sept. 1, 2021	N/A
Monae Bey	Security	FT, 10-month, \$14/hour	Sept. 14, 2021	N/A
Paige Hagen	Administrative Assistant	\$40,000	Oct. 13, 2021	N/A

Danielle Fields	Teacher	\$62,000	Sept. 1, 2021	\$750
Jah'sway Robinson	Teacher	\$65,000	Sept. 1, 2021	\$750
Jeanette Symonds	Teacher	\$64,500	Sept. 1, 2021	\$750
Tianna Gourdine	Teacher Assistant	\$31,000	Sept. 15, 2021	\$500
Curtis Mitchell	Bus Driver	\$33/route	Sept. 10, 2021	Bus bonuses
Carlos Tapia	Bus Driver	\$33/route	Sept. 14, 2021	Bus bonuses
Victoria Guzman	Bus Aide	\$18/route	Sept. 19, 2021	Bus bonuses
Regina Jenkins	Security	PT, \$14/hour	Sept. 19, 2021	N/A
Shaleefa Young	Bus Aide	\$18/route	Sept. 19, 2021	Bus bonuses

Motion by: K. Mone

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

2. **2021-09-16-2.** Resolved, The BCCS Board of Trustees approves of the following stipends for the 2021 – 2022 school year:

Name	Amount	Purpose
Jasmine Bruce	\$1,500	Mentoring
Michael Conway	\$1,500	Administrative Assistant to ELA Department
Denise Morrobel	\$5,000	Lead Teacher

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

3. **2021-09-16-3.** Resolved, The BCCS Board of Trustees approves of the following bonuses for the 2021 – 2022 school year:

Name	Amount	Purpose of Bonus
Kim Grant	\$250	Bus Aide - Signing
Irma Gavilanes	\$750	Bus Driver - Signing

Motion by: K. Mone

Seconded by: S. Bell

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

4. **2021-09-16-4.** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations/Retirements:

Employee	Position	Effective Date	Status
Dineen Oliver	Bus Aide	Sept. 7, 2021	Resignation
Tahany Keresto	Bus Aide	Sept. 7, 2021	Resignation
Jaye Johnson	Bus Aide	Sept. 7, 2021	Resignation
Blanca Pagan	Bus Driver	Sept. 7, 2021	Resignation
Diana Ferati	Teacher	Aug. 26, 2021	Resignation
Yasmin Elbarrawy	Teacher	Aug. 26, 2021	Termination
Chary Glaster	Security Guard	Sept.10, 2021	Resignation

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

5. **2021-09-16-5.** Resolved, Whereas there is a known shortage of School Bus Drivers in New Jersey, the BCCS Board of Trustees authorizes the School Business Administrator to research methods and ways to retain BCCS School Bus Drivers.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

6. **2021-09-16-6.** Resolved, The BCCS Board of Trustees approves the hiring of the Lunch Aides and After Care Aides for school year 2021 – 2022, as shown on the attached Exhibits 1-A and 1-B.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato

No: None

Absent: J. Lisboa

7. **2021-09-16-7.** Resolved, the Director of Operations and School Business Administrator are authorized to:

1) offer bus drivers and aids revised contracts that change the compensation of the latter from a per route system to an hourly compensation system, with drivers compensated up to \$27/hour and aides compensated up to \$14.50/ hour; and

2) to implement a performance incentive bonus for drivers and/or aides that rewards on-time route starts and completions and proper use of the technology systems that enable parents to track the progress of buses through their routes, with the total cost of such bonuses in SY2021-22 not to exceed \$45,000.

Finally, the School Business Administrator is further authorized to develop and implement customized criteria for bus drivers and/or bus aides, assigned to regularly complete 5 bus runs a day, for when these transportation staff members shall be considered full-time employees for health insurance purposes.

Motion by: S. Bell

Seconded by: K. Mone

Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato  
No: None  
Absent: J. Lisboa

#### D. Policy Plans/Handbooks

1. **2021-09-16-8.** Resolved, The BCCS Board of Trustees approves the BCCS Covid Protocols and Testing Procedures policy.

Motion by: S. Bell  
Seconded by: K. Mone  
Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato  
No: None  
Absent: J. Lisboa

#### E. Business

Roll Call vote for Business items #1 through 22 below:

Motion by: S. Bell  
Seconded by: K. Mone  
Yes: S. Bell, N. Jackson, M. Johnson, S. Mikhail, K. Mone, S. Risalvato  
No: None  
Absent: J. Lisboa

1. **2021-09-16-9.** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$354,440.04 for the period 8/20/21 – 9/15/21.
2. **2021-09-16-10.** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 9/30/21 and 10/15/21 each in the amount of \$633,000 and \$633,000 respectively. Payroll amounts include Employer Payroll Taxes.
3. **2021-09-16-11.** Resolved, The BCCS Board of Trustees approves the expenditure of \$18,082 to Culinary Depot for food serving equipment for the new MPR/cafeteria addition.

4. **2021-09-16-12.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,561 to JSTOR for an annual subscription for the high school.
5. **2021-09-16-13.** Resolved, The BCCS Board of Trustees approves the expenditures of \$9,396 to Air Group, LLC for annual service to HVAC air filters.
6. **2021-09-16-14.** Resolved, The BCCS Board of Trustees approves the expenditure of \$6,110 to Air Group LLC for annual service for replacement of UVC bulbs in the HVAC systems.
7. **2021-09-16-15.** Resolved, The BCCS Board of Trustees approves the expenditure of \$19,174.54 to W.B. Mason for PPE supplies and cafeteria table dividers, to be reimbursed from federal grant funds.
8. **2021-09-16-16.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,210 to EdPuzzle, Inc. for a 10-month license for the EdPuzzle product for teachers and students.
9. **2021-09-16-17.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,000 to Genesis Technologies, Inc. for the renewal of 600 Adobe licenses for the high school students and all school staff.
10. **2021-09-16-18.** Resolved, The BCCS Board of Trustees approves the annual expenditure of \$21,600 to AKAVEIL Technologies LLC for antivirus monitoring to include student laptop computers.
11. **2021-09-16-19.** Resolved, The BCCS Board of Trustees approves the expenditure of \$4,946.50 to Barnes & Noble for elementary school books, to be reimbursed from Title 1 funds.
12. **2021-09-16-20.** Resolved, The BCCS Board of Trustees approves the expenditure of \$10,313.10 to CDW Government, Inc. for ninety (90) computer monitors for teachers in their classrooms.
13. **2021-09-16-21.** Resolved, The BCCS Board of Trustees approves the annual contract with Bayonne Exterminating for pest control services for 508 Grand Street and 531 Grand Street, from Sept. 1, 2021 to August 31, 2022, for an annual cost of \$4,732.

14. **2021-09-16-22.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,221.44 to PowerSchool Group, LLC for subscription to an Applicant Tracking System and School Spring Job Board.
15. **2021-09-16-23.** Resolved, The BCCS Board of Trustees approves the expenditure of \$1,000 to Garber Consulting Group LLC for FCC Emergency Connectivity Fund Application Service.
16. **2021-09-16-24.** Resolved, The BCCS Board of Trustees approves the expenditure of \$2,783 for the Swipe Basic System software for 6<sup>th</sup> grade attendance administration.
17. **2021-09-16-25.** Resolved, The BCCS Board of Trustees approves the expenditure of \$432.60 to PowerSchool Group, LLC for SIS Customization and Support.
18. **2021-09-16-26.** Resolved, The BCCS Board of Trustees approves the expenditure of \$33,123 for PPE Desk Shield supplies, to be reimbursed from federal grant funds.
19. **2021-09-16-27.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,400 to the NJ Education Consortium for annual registration to the Charter School Athletic League for middle school competition.
20. **2021-09-16-28.** Resolved, The BCCS Board of Trustees approves the expenditure of \$5,616 per year, on a 3-year equipment lease to LEAF for a Kyocera copier in the Business Office.
21. **2021-09-16-29.** Resolved, The BCCS Board of Trustees approves the expenditure of \$3,240 to Thyssenkrupp Elevator Corporation for an annual maintenance agreement for the elevator in the high school.
22. **2021-09-16-30.** Resolved, The BCCS Board of Trustees approves the expenditure of up to \$2,260 to the College Board for PSAT/NMSQT tests for 11<sup>th</sup> graders to be administered this October.

F. Other Business/New Business



**2021-09-16-31.** Resolved, The BCCS Board of Trustees approves accepting the bid to sell Bus #15 and to reject the bid to sell Bus #12, as shown in the table below.

Bus #	Year	Size	VIN #	Model	Top Bid	Buyer	Recommended Action
15	2008	54	1BABHBKA28F253049	Bluebird All American Rear Engine Transit-Style Bus	\$2,000	Shore Vans	Accept
12	2008	54	1DRBUAFP88B556883	IC Conventional School Bus	\$2,000	Shore Vans	Reject

Motion by: K. Mone

Seconded by: S. Bell

All present voted yes.

**2021-09-16-32.** Resolved, The BCCS Board of Trustees approves an expenditure of up to \$3,000 for a Staff Appreciation Lunch to celebrate Hispanic Heritage Month on Tuesday, September 21, 2021 before the Professional Development workshops.

Motion by: K. Mone

Seconded by: S. Bell

All present voted yes.

23. Other Business/New Business

24. Public Comment on Non-Agenda Items

Adjournment at 7:18 pm.